

**EVICTION INTERVENTION SERVICES,**  
**HOMELESSNESS PREVENTION, INC.**

**FINANCIAL STATEMENTS**

**JUNE 30, 2012**

**(WITH INDEPENDENT ACCOUNTANTS' REVIEW REPORT)**

**EVICTION INTERVENTION SERVICES,  
HOMELESSNESS PREVENTION, INC.**

**FINANCIAL STATEMENTS**

**JUNE 30, 2012**

**(WITH INDEPENDENT ACCOUNTANTS' REVIEW REPORT)**

**EVICTION INTERVENTION SERVICES,**  
**HOMELESSNESS PREVENTION, INC.**  
**JUNE 30, 2012**

**TABLE OF CONTENTS**

	<u>Page No.</u>
Independent Accountants' Review Report	1
Financial Statements	
Statement of Financial Position	2
Statement of Activities and Changes in Net Assets	3
Statement of Functional Expenses	4
Statement of Cash Flows	5
Notes to Financial Statements	6-9

LIPSKY, GOODKIN & CO., P. C.  
CERTIFIED PUBLIC ACCOUNTANTS  
120 WEST 45TH STREET  
NEW YORK, NEW YORK 10036

(212) 840-6444  
FAX (212) 921-7186

MEMBERS  
AMERICAN INSTITUTE OF  
CERTIFIED PUBLIC ACCOUNTANTS

N.Y. STATE SOCIETY OF  
CERTIFIED PUBLIC ACCOUNTANTS

**INDEPENDENT ACCOUNTANTS' REVIEW REPORT**

To the Board of Directors  
Eviction Intervention Services, Homelessness Prevention, Inc.

We have reviewed the accompanying statement of financial position of Eviction Intervention Services, Homelessness Prevention, Inc. (a non profit organization) as of June 30, 2012, and the related statements of activities, functional expenses and cash flows for the year then ended. A review includes primarily applying analytical procedures to management's financial data and making inquiries of Organization management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the review in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited assurance that there are no material modifications that should be made to the financial statements. We believe that the results of our procedures provide a reasonable basis for our report.

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be conformity with accounting principles generally accepted in the United States of America.

November 5, 2012

*Lipsky, Goodkin & Co., P.C.*

**EVICTION INTERVENTION SERVICES, HOMELESSNESS PREVENTION, INC.**

**STATEMENT OF FINANCIAL POSITION**

**JUNE 30, 2012**

**ASSETS**

Cash and cash equivalent	\$ 59,662
Receivable	
Government contracts	14,673
Others	4,000
Prepaid expenses	1,508
Security deposit	4,366
Equipment, net of accumulated depreciation of of \$35,733	<u>1,747</u>
Total assets	<u>\$ 85,956</u>

**LIABILITIES AND NET ASSETS**

Liabilities	
Accounts payable and accrued expenses	\$ 8,813
Deferred revenues	<u>12,061</u>
Total liabilities	<u>20,874</u>
Net Assets	
Unrestricted	65,082
Temporarily restricted	<u>-</u>
Total net assets	<u>65,082</u>
Total liabilities and net assets	<u>\$ 85,956</u>

See Independent Accountants' Review Report and Notes to Financial Statements.

**EVICTION INTERVENTION SERVICES, HOMELESSNESS PREVENTION, INC.**

**STATEMENT OF ACTIVITIES AND CHANGE IN NET ASSETS**

**YEAR ENDED JUNE 30, 2012**

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total</u>
<b><u>SUPPORT AND REVENUE</u></b>			
Contributions			
Individual	\$ 13,632	\$ -	\$ 13,632
Corporations	15,000	-	15,000
Foundations	138,004	-	138,004
Government contracts	32,100	-	32,100
Rent assistance programs			
Foundations	-	14,302	14,302
Federal entitlement payments	-	15,196	15,196
Interest and investment income	90	-	90
Other income	9,035	-	9,035
Net assets released from restrictions	<u>29,498</u>	<u>( 29,498)</u>	<u>-</u>
Total support and revenue	<u>237,359</u>	<u>-</u>	<u>237,359</u>
<b><u>EXPENSES</u></b>			
Program services	171,691	-	171,691
Support services	<u>17,965</u>	<u>-</u>	<u>17,965</u>
Total expenses	<u>189,656</u>	<u>-</u>	<u>189,656</u>
Increase in net assets	47,703	-	47,703
Net assets - beginning of year	<u>17,379</u>	<u>-</u>	<u>17,379</u>
Net assets - end of year	<u>\$ 65,082</u>	<u>\$ -</u>	<u>\$ 65,082</u>

See Independent Accountants' Review Report and Notes to Financial Statements.

**EVICTION INTERVENTION SERVICES, HOMELESSNESS PREVENTION, INC.**

**STATEMENT OF FUNCTIONAL EXPENSES**

**YEAR ENDED JUNE 30, 2012**

	<u>Program Services</u>	<u>Support Services</u>	<u>Total</u>
Salaries	\$ 74,401	\$ 9,504	\$ 83,905
Employee benefits	27,467	3,515	30,982
Temporary help	3,279	1,766	5,045
Accounting fees	4,415	3,085	7,500
Rent	15,732	412	16,144
Communication	3,517	176	3,693
Postage	237	87	324
Supplies and equipment	5,772	931	6,703
Fees, dues and subscriptions	255	2,966	3,221
Printing and publications	8	32	40
Travel	307	266	573
Insurance	2,494	600	3,094
Meetings and seminars	1,321	1,568	2,889
Miscellaneous	-	279	279
Administrative overhead	8,838	(8,838)	-
Rent assistance payments	7,534	-	7,534
Clients' stipends	16,114	-	16,114
Bank charges	-	315	315
Depreciation	-	1,301	1,301
Total	<u>\$ 171,691</u>	<u>\$ 17,965</u>	<u>\$ 189,656</u>

See Independent Accountants' Review Report and Notes to Financial Statements.

**EVICTION INTERVENTION SERVICES, HOMELESSNESS PREVENTION, INC.**

**STATEMENT OF CASH FLOWS**

**YEAR ENDED JUNE 30, 2012**

**CASH FLOWS FROM OPERATING ACTIVITIES**

Increase in net assets	\$ <u>47,703</u>
Adjustments to reconcile increase in net assets to net cash provided by operating activities:	
Depreciation	1,301
(Increase) decrease in:	
Accounts receivable	(14,673)
Prepaid expenses	(1,131)
Increase (decrease) in:	
Accounts payable and accrued expenses	(679)
Deferred revenues	<u>(9,177)</u>
Total adjustments	<u>(24,359)</u>
Net cash provided by operating activities	<u>23,344</u>

**CASH FLOWS FROM FINANCING ACTIVITIES**

Payment of loan payable	<u>(5,000)</u>
Net cash used in financing activities	<u>(5,000)</u>
Net increase in cash	18,344

**CASH - BEGINNING OF YEAR** 41,318

**CASH - END OF YEAR** \$ 59,662

See Independent Accountants' Review Report and Notes to Financial Statements.



# **EVICTION INTERVENTION SERVICES, HOMELESSNESS PREVENTION, INC.**

## **NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2012**

### **Note 1 Organization**

Eviction Intervention Services, Homelessness Prevention, Inc. (the "Organization") was incorporated under the not-for-profit law of the State of New York. The mission is to prevent homelessness. It is accomplished by keeping residents in their communities, preserving existing affordable housing, and promoting and supporting the construction of affordable housing for low income families.

### **Note 2 Summary of Significant Accounting Principles**

Accrual basis- The financial statements have been prepared on the accrual basis of accounting and conform to accounting principles generally accepted in the United States as applicable to not-for-profit entities.

Contributions - Contributions received and unconditional promises to give are measured at their fair values and are reported as an increase in net assets. Gifts of cash and other are reported as restricted support if they are received with donor stipulations that limit the use of the donated assets, or if they are designed as support for future periods when a donor restriction is accomplished. Temporarily restricted net assets are reclassified to unrestricted net assets in the accounting period in which the restriction is complied with and reported in the statement of activity as net assets released from restrictions.

Gifts of goods and equipment are reported as unrestricted support unless explicit donor stipulations specify how the donated assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted contributions. In the absence of explicit donor stipulations about how long those long-lived assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired long-lived assets are placed into service.

Classification of net assets - Unrestricted: these are assets from unrestricted contributions and from other resources not subject to donor-imposed restrictions. Temporarily restricted: these are assets whose donor-imposed restrictions have not been met due to actions of the Organization and/or the passage of time.

Use of estimates - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, revenues and expenses, and disclosure of contingencies. Actual results may differ from those estimates.

Cash and cash equivalents - The Organization considers all liquid investments with maturities, when purchased, of three months or less to be cash equivalent.

**EVICTION INTERVENTION SERVICES, HOMELESSNESS PREVENTION, INC.**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2012**

**Note 2 Summary of Significant Accounting Principles**

Government contracts receivable - They are reported at their outstanding unpaid principal balances. The organization writes off the balance when it is determined to be uncollectible.

Fixed assets - Furniture, fixtures and equipment are stated at cost and depreciated over the estimated useful lives of the assets using the straight line method.

Income taxes - The Organization is exempt from federal taxes under section 501 (c)(3) of the U.S. Internal Revenue Code and from state and local taxes under comparable laws.

Functional allocations of expenses - The cost of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the program and supporting services benefitted.

**Note 3 Concentration of credit risk**

The Organization has bank deposits which at times may exceed federally insured limits.

**EVICTION INTERVENTION SERVICES, HOMELESSNESS PREVENTION, INC.**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2012**

**Note 4 Government contracts**

The revenue from government contracts are as follows:

	<u>June 30, 2012</u>
New York City Department for the Aging	\$ 7,320
New York City Department of Youth and Community Development	20,000
Miscellaneous	<u>4,780</u>
	<u>\$ 32,100</u>

**Note 5 Temporarily restricted assets**

The temporarily restricted net assets at the fiscal year ended are the result of time restrictions.

June 30, 2012

	<u>June 30, 2011</u>			<u>June 30, 2012</u>
	<u>Balance</u>	<u>Addition</u>	<u>Released</u>	<u>Balance</u>
Rent assistance programs				
Foundations	\$ -	\$ 14,302	\$ (14,302)	\$ -
Federal entitlement payments	<u>-</u>	<u>15,196</u>	<u>(15,196)</u>	<u>-</u>
	<u>\$ -</u>	<u>\$ 29,498</u>	<u>\$ (29,498)</u>	<u>\$ -</u>

**EVICTON INTERVENTION SERVICES, HOMELESSNESS PREVENTION, INC.**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2012**

**Note 6 Functional Expenses**

	Program Services			Support Services			Total Program and Support Services
	Family Services	Senior Services	Single Adult Services	Administration	Fund-Raising	Total Support Services	
Salaries	\$ 68,907	\$ 4,910	\$ 584	\$ 9,504	\$ -	\$ 9,504	\$ 83,905
Employee benefits	25,441	1,811	215	3,515	-	3,515	30,982
Subtotal	<u>94,348</u>	<u>6,721</u>	<u>799</u>	<u>13,019</u>	<u>-</u>	<u>13,019</u>	<u>114,887</u>
Temporary help	3,279	-	-	1,766	-	1,766	5,045
Accounting fees	3,916	499	-	3,085	-	3,085	7,500
Rent	13,749	1,983	-	412	-	412	16,144
Telephone / Communication	3,517	62	-	176	-	176	3,693
Postage	113	62	62	87	-	87	324
Supplies and equipment	5,772	-	-	931	-	931	6,703
Fees, dues and subscriptions	255	-	-	2,966	-	2,966	3,221
Printing and publications	8	-	-	22	10	32	40
Travel	307	-	-	266	-	266	573
Insurance	2,494	-	-	600	-	600	3,094
Meetings and seminars	1,321	-	-	1,568	-	1,568	2,889
Miscellaneous	-	-	-	279	-	279	279
Administrative overhead	8,838	-	-	(8,838)	-	(8,838)	-
Rent assistance payments	2,530	3,686	1,318	-	-	-	7,534
Clients' stipends	787	14,709	618	-	-	-	16,114
Bank charges	-	-	-	315	-	315	315
Depreciation	-	-	-	1,301	-	1,301	1,301
Subtotal	<u>46,886</u>	<u>20,939</u>	<u>1,998</u>	<u>4,936</u>	<u>10</u>	<u>4,946</u>	<u>74,769</u>
Total expenses	\$ 141,234	\$ 27,660	\$ 2,797	\$ 17,955	\$ 10	\$ 17,965	\$ 189,656